

**THE GOVERNING BODY OF LINTHWAITE ARDRON CE (VC) JUNIOR & INFANT SCHOOL**

Minutes of the meeting of the Governing Body held at 7.00 pm at the School on Monday, 4 July 2011.

PRESENT

Mrs C Osborne (Chair), Mrs D Branigan, Mr J Gunnell, Reverend J Honeyman, Miss P A Leigh, Mrs E K M Megson, Mrs R O'Sullivan, Mrs A J Rawlinson, Mrs K Rollinson, Mr A Rushby.

In Attendance

Mrs B Rushworth (Minute Clerk)  
Mr C Rollinson (Deputy Head Teacher – Observer)

1260. OPENING PRAYERS

The meeting was opened with prayers from Miss P A Leigh.

1261. APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST

Apologies for absence were received from Miss L Aaen (consent) and Mrs H S Richards (consent).

There were no declarations of interest

1262. NOTIFICATION OF ITEMS TO BE BROUGHT UNDER ANY OTHER BUSINESS

The following item was notified to be brought under Any Other Business:

- ◆ Ofsted
- ◆ KS1 SATs results

1263. REPRESENTATION

The following matter of representation was noted:

End of Term of Office

<u>Name</u>	<u>Category</u>	<u>With Effect From</u>
Miss P A Leigh	Foundation-PCC	31.8.11

It was also noted that Reverend Honeyman would be resigning.

The Chair, Head Teacher and Governors thanked Miss Leigh and Reverend Honeyman for the incredible hard work, dedication and commitment that they had extended to the Governing Body and wished them both well.

1264. MINUTES OF THE MEETING HELD ON 23 MAY 2011

RESOLVED: That the minutes of the meeting held on 23 May 2011 be approved and signed by the Chairman as a correct record, subject to the following amendments:

Minute 1248 (j)

To replace the amount of £259.99 with £252.99 in the first sentence.

Minute 1255

The first sentence to read; '..... with Years 4 and 5 during the trip to Tunnel End.

It was also noted that L Miller and N Eyles were members of staff who were undertaking MIDAS (minibus) training. This sentence to be moved to Minute 1256.

1265. MATTERS ARISING

There were no matters arising.

1266. MINUTES OF THE SPECIAL MEETING HELD ON 13 JUNE 2011

RESOLVED: That the minutes of the meeting held on 13 June 2011 be approved and signed by the Chairman as a correct record.

1267. MATTERS ARISING

There were no matters arising.

1268. UPDATE ON STAFFING ISSUES

The Head Teacher informed Governors that there were 2 candidates for the Deputy Head Teacher's post and the interviews were to be held on 18 and 19 July 2011. On 18 July the Head Teacher and Lynn Moran, the School's SIP, would visit the candidates in their own schools and observe lessons. On 19 July the formal interviews were to be held. The ratification of the appointment of the new Deputy Head Teacher would be held on 19 July with a full Governing Body meeting.

The school was still in the process of shortlisting a Year 4 part-time class teacher on a 1 year temporary contract. Interviews were to be held on 15 July 2011.

1269. HEAD TEACHER'S REPORT AND GOVERNORS' QUESTIONS

The Head Teacher circulated her report and the following points were highlighted:

(a) Number on Roll

The total number on roll as of July 2011 was 156.

One child who started school after the Easter holiday to Year 4 moved back to Marsden at half term. However, due to delays in Kirklees Admissions Section, he had not yet been admitted to Marsden Junior School and remained on roll.

There was a full Reception class of 30 starting in September. Two further children would be admitted to Year 3 and the roll would rise to 172 in September.

(b) Staffing

The process for the appointment of the Deputy Head Teacher and Year 4 teacher was underway. These posts would be decided by 19 July 2011 and parents informed before the summer holiday.

A part-time teaching assistant would be appointed to support the Year 4 teacher.

(c) Safeguarding

There were currently no child protection issues in school.

(d) Standards

Key Stage 2 SAT results would be available as of Tuesday, 5 July. The end of Foundation Stage results were good and showed that the same good progress had been made.

(e) Health Safety and Premises

The new mosaic was currently being mounted in preparation for the Day of Celebration.

(f) Ofsted

The Ofsted Report should be available within the next ten days. Copies would be sent to parents and Governors.

(g) School Twinning

The school twinning project was completed successfully and culminated in a performance at Spring Grove School on 23 June. The project contributed a great deal to Ofsted's view on cultural development and community cohesion. Thanks went to Miss Vaughan for presenting the evidence for this to Ofsted.

(h) Educational Visits

Year 6 had made a successful residential visit to Ingleborough Hall. Thanks were due to Miss Eyles and Mrs Branigan who accompanied and ensured that the visit went smoothly. The excellent behaviour of the children was commented on.

The Head Teacher was thanked for her report.

1270. APPROVE GOVERNORS' SEF AND PLAN (Minutes 1135 and 1249 refer)

Governors discussed the Governors SEF and the Head Teacher noted that the Governors' SEF was in line with the new School Development Plan. It was reported that Ofsted had perused the report with 3 Governors during the visit. The Head Teacher read an excerpt of the difference between 'Good and 'Outstanding' within the Ofsted framework.

The Curriculum and Standards Committee was now re-established following a good Ofsted visit. . Governors agreed to include the item on the agenda for the next meeting. The Head Teacher was thanked for the information.

RESOLVED: That this item be included on the agenda for the next meeting.

1271. SAFEGUARDING (Minute 1064 (a) refers)

The Head Teacher reported that she was involved with the pupil that had moved to Marsden.

All staff and Governors would have to be aware of any Safeguarding issues.

1272. REPORTS FROM COMMITTEES

Finance Committee

The Finance Committee was to arrange a meeting. It was noted that the budget was very tight and would have to be monitored closely. The T5 was left with the Minute Clerk to send to the School Governor Service.

Mr Gunnell reported that all plans were on track for the Celebration Day and the cups were due to be delivered.

1273. GOVERNOR TRAINING AND GOVERNOR VISITS

It was noted that there had been informal visits to the school by Governors.

1274. EDUCATIONAL VISITS

A visit to Bretton Sculpture Park had been organised.

The Year 6 block transition to Colne Valley would begin on 15 July 2011.

1275. ANY OTHER BUSINESS

(a) Ofsted

The Head Teacher reported that the Ofsted visit had taken place. It was a very stressful time but all staff, pupils and Governors remained positive and upbeat. The Head Teacher thanked all concerned for their fantastic support.

(b) Key Stage 1 Teacher Assessments

The Head Teacher presented Governors with the document for Key Stage 1 Teacher Assessments. Governors perused the document and a discussion ensued. The following points were highlighted:

- ◆ The number of children eligible was 26.
- ◆ 31% of children reached L3 and above in Speaking and Listening and Reading.
- ◆ 12% of children reached L3 and above in Writing and 15% reached L3 and above in Mathematics.

It was noted that the children had enjoyed the tests and that they had been severely disrupted through reception and into Year 1. Thanks went to Miss Aen who put a significant amount of work into writing.

Governors thanked the Head Teacher for the information.

1276. DATES OF FUTURE MEETINGS

RESOLVED: That the next meetings of the Governing Body be held at 6.00 pm at the School on:

Monday, 19 September 2011 (Annual Meeting)  
Monday, 17 October 2011  
Monday, 21 November 2011  
Monday, 16 January 2012  
Monday, 12 March 2012  
Monday, 21 May 2012  
Monday, 2 July 2012

Finance Committee

15 September 2011  
13 October 2011  
17 November 2011  
12 January 2012  
8 March 2012  
17 May 2012  
28 June 2012

1277. AGENDA, MINUTES AND RELATED PAPERS - SCHOOL COPY

RESOLVED: That no part of these minutes, agenda or related papers be excluded from the copy to be made available at the School.